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| **NEGLECTED AND DELINQUENT EDUCATION**  2016 - 2017 GRANT APPLICATION FOR FEDERAL FUNDING FOR LOCAL EDUCATION AGENCIES  **TENNESSEE ALLIANCE FOR CHILDREN AND FAMILIES**  2 International Plaza Drive, Suite 605, Nashville, TN 37217 | | | | | | |
| Applying for:  Title I Part A funding  Title I Part D funding  Releasing funds to TACF | | | Applican Legal Name of Agency **AND** School Name (if applicable) | | | |
| Mailing Address | | | | | | Telephone (Area Code and Number) |
| CEO or Executive Director | Mailing Address    Email Address | | | Telephone (Area Code and Number)    Fax Number (Area Code and Number) | | |
| Title I Coordinator    School Principal | Mailing Address    Email Address    Email Address | | | | Telephone (Area Code and Number)    Fax Number (Area Code and Number)    Telephone (Area Code and Number) | |
| **PROJECT DATE: OCTOBER 1, 2016 to SEPTEMBER 30, 2017** | | | | | | |
| **PURPOSE OF TITLE I, NEGLECTED AND DELINQUENT PROGRAM**  (1) To carry out high quality education programs to prepare youth for secondary school completion, training, and employment, or further education;  (2) To provide activities to facilitate the transition of such youth from the correctional program to further education or employment; and  (3) To operate dropout prevention programs in local schools for youth at risk of dropping out of school and youth returning from correctional  facilities. | | | | | | |
| **Executive Director**  Darci Halfman  (615) 366-7175 ext. 13  [dhalfman@tnchildren.org](mailto:dhalfman@tnchildren.org) | | **Education Services Coordinators**  Kearee Jackson  Cordney Woodard  Teresa Moore  (615) 366-7175 ext. 12 (615) 366-7175 ext. 14 (615) 366-7175 ext.15  [kjackson@tnchildren.org](mailto:kjackson@tnchildren.org) [cwoodard@tnchildren.org](mailto:cwoodard@tnchildren.org) [tmoore@tnchildren.org](mailto:tmoore@tnchildren.org) | | | | |

**Title I Local Programs for Children and Youth Residing in Facilities**

1. **Facilities Served. *Instructions: List the facilities and schools that will receive Title I funding. Complete the following information about the Title I program in each facility, grades served, participating students and staff.***

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| **NAME OF**  **FACILITY/SCHOOL** | **# of Classrooms** | **# of Title I Classrooms** | **Number of Students Enrolled in the School at the time of application** | **Estimated Number of Students Participating in the Project this year.** | **Number of Personnel to be hired with Title I funds (FTE)** | | | | | **USE OF FUNDS\***  **(See descriptions below)**  **Refer to Section 1424**  **(Check all that apply)** | | | | | **Targeted**  **Assistance or**  **School Wide Program** | **Person Responsible for Transition Services** |
|  |  |  |  |  | **Teachers** | **Educational Assistants** | **Others** | **At what %?** | **Specify “Others” position below** |  | | | | |  |  |
|  |  |  |  |  |  |  |  |  |  | **1** | **2** | **3** | **4** | **5** | **TA or SW** | **Name** |
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**Please identify by checking the box whether the agency program is:**

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| **TARGETED ASSISTANCE** (A Targeted Assistance Program focuses services for certain Title I, Part A or D students based on need) |
| **SCHOOL-WIDE** (A School-Wide or Agency-Wide Program is developed to enhance the educational needs of **all** youth in the agency) |

**USE OF FUNDS (From SEC. 1424 of ESEA Non-Regulatory Guidance)**

1. Programs assisting transitioning children and youth returning to local schools from facilities;

2. Dropout prevention programs;

3. Coordination of health and social services-daycare, drug/alcohol counseling, mental health services to improve likelihood that students will

complete education;

4. Special programs meeting the unique academic needs of participating children/youth-vocational/technical education, special education, career

counseling, curriculum based entrepreneurship education, assistance in securing post secondary student loans and grants;

5. Programs providing mentoring and peer mediation.

1. **Program Descriptions. *Instructions: Describe the following aspects of your program.***
2. Services funded by Title I – Describe the school, therapy, and/or transition activities to be funded with Title I funds. Describe the participants being served, i.e. learning disabilities, substance abuse, gangs, behavioral, and other special needs.

1. Formal Agreements – Describe the contracts or working relationships your agency has with the public schools and/or alternative school programs.

1. Agency Education Program - Describe how your agency will ensure that students will receive an education comparable to the public schools. Include information about monitoring the progress of students, interventions for students that are “behind”, school improvement planning, subjects offered by grade level, accrual of high school course credit, awarding high school diploma or high school equivalency, professional staff development, teacher certification, agency certification and retrieval/transference of student records. If your agency sends youth to public school, please describe the supplemental academic services your agency provides.

1. Transition Assistance and Future Programming – What assistance does your agency provide in transitioning students to their next education or employment program? Include alternative education placements for students that are not able to participate in the regular school program. Describe the program they will enter and the services provided to them (i.e. education, training, counseling, transition).

1. Coordination - Describe how the Title I program coordinates with other social, health, vocational and technical education programs to meet the unique educational needs of children and youth, i.e., prenatal health care, nutrition services, parenting class, child development class, child care, targeted reentry, outreach programs, community referrals, and flexible class scheduling.

1. Parent Involvement – Describe the training and information your agency will provide to parents/guardians to improve their child’s educational achievement, assist in dropout prevention activities, and prevent their child from being involved in delinquent activities.

1. Other Funding and Services – Excluding Title I, list the other funding sources and services your agency will receive this grant year. (Special Education, Title 2, 3, 6, 10, Private School Title I A, Career and Technical Education)

**C. Program Assurances**

**In order to ensure that regulatory requirements are being met and positive academic progress is attained for each youth served, the agency will:**

* Ensure that the facility is complying with all applicable statutory and regulatory requirements including its responsibilities as outlined in the agency application, in the Elementary and Secondary Education Act (ESEA)/No Child Left Behind Act of 2001 Section 1423, use of funds Section 1424 and program requirements in Section 1425 and program evaluations Section 1431.
* Ensure the facility has all of the formal agreements it has made on file and that these formal agreements meet the requirements set forth in Section 1423 of the ESEA.
* Per Section 1431, evaluate the program, disaggregating Consolidated State Performance Report (CSPR) data or contract data on participation by gender, race, ethnicity, and age annually to determine the program's effect on the ability of participants to:
  1. Maintain and improve educational achievement;
  2. Accrue school credits that meet State requirements for grade promotion and secondary school graduation;
  3. Make the transition to a regular program or other education program operated by a local educational agency;
  4. Complete secondary school (or secondary school equivalency requirements), and obtain employment after leaving the facility; and,
  5. As appropriate, participate in postsecondary education and job training. In conducting each evaluation, the LEA agrees to use multiple and appropriate measures of student progress.
* Submit the Consolidated State Performance Report (CSPR) or contract data evaluation results to the TN Department of Education (TDOE) and use the results of these evaluations to plan and improve subsequent programs for participating children and youth.
* Per Section 1425, ensure educational programs in the facility are coordinated with student's home school, particularly in the case of students that have an individualized education program (IEP).
* Ensure that if the child or youth is identified as being in need of special education services while in the facility, the local school is notified of the need.
* Where feasible, provide transition assistance to help the child/youth stay in school, including coordination of services for the family, individual counseling, assistance in accessing substance abuse prevention programs, tutoring and family counseling.
* Ensure that the facility is staffed with teachers and other qualified staff who are trained to work with children with disabilities and other unique needs of the facility.
* Provide children/youth with the skills necessary to gain employment or seek a secondary school diploma or its recognized equivalent.
* Ensure that the education programs in the facility assist students to meet high academic achievement standards.
* Use technology to assist in coordinating education programs between the agency and community school.
* Involve parents in efforts to improve the educational achievement of their children and prevent further involvement in delinquent activities.
* Coordinate Title I funds with other local, state and federal funds including vocational and technical education funds.
* Coordinate programs under the Juvenile Justice and Delinquency Prevention Act of 1974.
* When appropriate, work with local businesses to develop training, curriculum based youth entrepreneurship education, and mentoring programs for children/youth.
* Assess student needs through pre-testing upon entry and post-testing at 90 days of residency and through surveys.
* Follow TN Department of Education standards, requirements, and curriculum for grade promotion and secondary school graduation.

1. **Other Federal Requirements and Procedures**

* Assist youth (and parents/guardians when appropriate) in transitioning out of the facility by planning for necessary skills, information, and placements.
* Complete an annual survey to generate funding for the next program year in October.
* Provide any information the USDOE Secretary may reasonably require.
* Use a minimum of 1% of the Title I budget for parental involvement that may include information sharing, training, and/or meetings to involve parents /legal

guardians in their child’s education and to prevent future delinquency. A maximum of 20% of 1% can be used for refreshments.

* Use fiscal control and accounting procedures that will ensure proper management of, and accounting for, federal Title I funds paid to the agency.
* Keep and provide records that may be reasonably required for fiscal audit and/or program evaluation.
* Ensure that state/CONUS travel rates are to be used for Title I travel expenses. Adequate travel logs, as well as other necessary information, will be maintained to

support expenditures.

* Charge amounts for personnel services that are based on payrolls documented and approved in accordance with the generally accepted practice of the facility.
* Payrolls will be supported by time and attendance or equivalent records for individual employees. Salaries and wages of employees chargeable to more than one

grant program or cost objective, if applicable, will be supported by appropriate time distribution records (PAR’s Timesheet).

* Ensure that the Title I allocation is used to supplement the funds that would, in the absence of such Federal funds, be made available from non-Federal sources

and not supplant such funds to ensure the funding benefits the educational, therapeutic, and transition needs of the youth being served.

* Maintain control of property purchased with Title I funds, maintain inventory lists, label equipment appropriately and use TACF procedures for disposition and

transferring of equipment.

* Recognize that TACF and TDOE approval of an application does not relieve the facility of its responsibility to comply with all applicable requirements.
* Maintain fiscal effort in accordance with section 9521, which states: "The combined fiscal effort per student or the aggregate expenditures of the agency with

respect to the provision of free public education by the agency for the preceding fiscal year was not less than 90 percent of the combined fiscal effort or aggregate

expenditures for the second preceding fiscal year.”

* Keep an annual Title I notebook on file that includes, but is not limited to: completedTitle I grant application, copies of formal agreements, self-monitoring forms,

TACF Annual Evaluation, reimbursement coversheets, budget revisions, etc.

* Ensure representation (at least 1 staff person) at all mandatory trainings throughout the Title I grant year.
* Ensure representation (at least 1 staff person) at the Annual Education & Leadership Conference.
* Respond to all TACF communication as soon as possible.
* Communicate with TACF immediately upon knowledge of any significant staff, program or budget change that may influence the Title I program.
* Spend money regularly and request reimbursement of funds on a monthly basis.
* Ensure that Agency’s monitoring review status is in good standing *(all indicators are in compliance)* prior to requesting any reimbursement of funds.
* Complete and return the TACF program evaluation and conference survey in the requested time frames.
* Follow TACF program and fiscal guidelines and procedures as outlined in the TACF Title I Procedure Manual.

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| By signing below, the agency’s Title I Coordinator **and** the CEO/Executive Director are stating that they have reviewed and approved this project year application and all of the Program Assurances listed. The facts, figures and representations made in this application, including exhibits and attachments hereto, are true and correct to the best of their knowledge. | |
| Title I Coordinator (Printed)  0-2 years in this position  3 or more years in this position | CEO/Executive Director (Printed) |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title I Coordinator Signature Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  CEO/Executive Director Signature Date |